

Working Group - Proposed membership by designated category			
Paper 4			
	Finance & Contracting WG	Capital & Estates Forum	Quality & Prevention & Innovation (PMS) WG
Joint Committee	One of the voting members from the Joint Committee		One of the voting members from the Joint Committee (co-Chair)
NHS England	NHS England David Sturgeon (Co-Chair)	NHS England William Cunningham-Davis (Co-Chair)	NHS England Jane Clegg /Dr Jane Fryer (Co-Chair)
	NHS England William Cunningham-Davis	NHS England Omid Gilanshah	NHS England William Cunningham-Davis
	NHS England Toyin Akinyemi		NHS England Nora Simon / Omid Gilanshah
	NHS England Mick Lucas		
CCGs	CFO Croydon CCG Mike Sexton (Co-Chair)	CFO Croydon CCG Mike Sexton	Sutton CCG Sally Brearley
	HOF Merton CCG Faiza Waheed	SWL CFO Lead (Wandsworth) Hardev Virdee (Co-Chair)	
		HOF Kingston CCG Jenny Sinnott	6 Clinicians Croydon nominee Dr John Spicer Kingston nominee Dr Pete Smith Merton nominee Dr Andrew Murray / Dr Carrie Chill Richmond nominee Dr Kate Moore / Alex Norman nominee (Clive Allanso chasing Sutton CCG) Sutton Wandsworth nominee Dr Nicola Jones
		DOF / HOF Merton CCG Cynthia Cardozo / Faiza Waheed	
		CFO Richmond CCG Liam Bayly	
		CFO Sutton CCG Geoff Price	
SWL CC	SWL Collaborative Commissioning TPC PC Lead	SWL Collaborative Commissioning Phin Hodson	SWL Collaborative Commissioning TPC PC Lead
	SWL Collaborative Commissioning Amelie Bages		
External GP			Ginny Morley in liaison with Andrew Parker (Lambeth)
Healthwatch			Healthwatch – to be confirmed Nominees : Jamie Gillespie, Charlie Ladyman, Dave Curtis Pete Flavell, Yinka Alowooja, Paul Pegden-Smith & Stephen Hardistry

CEPN			Community Education Provider Networks (CEPN)
HES _L			Health Education South London (HESL)
Property Services		NHS Property Services Shahheen Saiyed	
HUDU		Healthy Urban Development Unit Vernon Herbert Malcolm Souch	
HWBB		Health & Wellbeing Board representative to be invited as required	Health & Wellbeing Board representative to be invited as required
LMC	LMC representative Dr Julius Parker / Dr Marek Jarzembowski	LMC representative Dr Julius Parker / Dr Marek Jarzembowski	LMC representative Dr Julius Parker / Dr Marek Jarzembowski

Draft Roles & Responsibilities (subject to revision/update)

	Finance WG	Capital & Estates Forum	Contracting & Prevention, Quality & Innovation (PMS) WG
	<ul style="list-style-type: none"> To review and tailor the format of the monthly financial reporting To review the draft Monthly Financial Reports, prior to submission to the joint committee (this will require Key NHSE budget holders to be in attendance) To advise CCGs on how to conduct their due diligence of proposed resource transfers, including where elements can be validated across SWL To consolidate the CCG response to proposed resource allocations for primary care To co-ordinate analysis of primary care expenditure to inform SWL strategy for primary care, to complement analysis from other working groups on workforce, performance, IT and estates. To advise on the arrangements for administering primary care contractual terms relating to payments. To ensure where appropriate that local influence is sought/included in the working group's discussions. 	<ul style="list-style-type: none"> This group will be jointly led by NHS England and the CFO of Wandsworth CCG. Invitations will be extended to Property Services and include the Health and Urban Development Unit (HUDU) to support the formation this strategic Document. The role and remit of this group will be to consider appropriate investment and support to ensure strategic development of primary care and out of hospital services and that the estate is fit for purpose for services to be provided over the next 5 years. To ensure where appropriate that local influence is sought/included in the working group's discussions. 	<p>The role and remit of this group is to consider:</p> <ul style="list-style-type: none"> Primary Medical Services (PMS) review (to be delivered by March 2016) Local Incentive Schemes (LIS) Information and Technology Management (ITM) Interoperability of technology in primary care New procurements Practice mergers Prime Ministers Challenge Fund (PMCF) & Primary Care Infrastructure Fund (PCIF) Workforce GP commissioning and Provider leads working together with Out of Hospital Provider leads will consider how to improve primary care, working with Community Education Provider Networks (CEPNs and HESL) <p>Quality Agenda</p> <ul style="list-style-type: none"> CQC regulatory requirements for primary care Infection control Implementation of the "Transforming Primary Care in London: A Strategic Commissioning Framework", NHS England (17 Quality Specifications) Recommendations to the Transforming Primary Care Delivery Group (SWL CC) where appropriate Sharing best practice and quality improvement activities across CCGs Sharing clinical commissioning and/or primary care expertise and recommendations with the JC for issues identified by the JC members

	<p>Contractual Agenda</p> <ul style="list-style-type: none"> • Report to Joint Committee, highlighting any matters arising which may be contentious for respective CCGs. • NHS England London Regional Team is responsible for discussing actions with each CCG working group where decisions affect either an individual practice or small group of practices. • NHS England London Regional Team is responsible for discussing decisions and actions with CCG working groups where these affect a large group of practices in each CCG or across SWL. • To ensure where appropriate that local influence is sought/included in the working group's discussions. 		
	<p>Meeting dates:</p> <p>24th June 2015 – Inaugural meeting 17th July 2015 – second meeting 25th August 2015 - third meeting</p>	<p>Meeting dates:</p> <p>2nd July 2015 – Inaugural meeting w/c 7th September 2015</p>	<p>Meeting dates:</p> <p>Tbc - September 2015</p>